



<b>Subject:</b>	Requests for use of the City Hall
<b>Date:</b>	20 March 2026
<b>Reporting Officer:</b>	Nora Largey, City Solicitor and Director of Legal and Civic Services
<b>Contact Officer:</b>	Christopher Burns, Interim Functions and Exhibition Manager

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.</b>	
Insert number <input type="checkbox"/>	
<ol style="list-style-type: none"> <li>1. Information relating to any individual</li> <li>2. Information likely to reveal the identity of an individual</li> <li>3. Information relating to the financial or business affairs of any particular person (including the council holding that information)</li> <li>4. Information in connection with any labour relations matter</li> <li>5. Information in relation to which a claim to legal professional privilege could be maintained</li> <li>6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction</li> <li>7. Information on any action in relation to the prevention, investigation or prosecution of crime</li> </ol>	
<b>If Yes, when will the report become unrestricted?</b>	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	This paper, together with the attached appendix, contains the requests by external organisations for access to the City Hall function rooms received up to 6 March 2026.
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to: <ul style="list-style-type: none"> <li>• Approve the recommendations as set out in Appendix 1.</li> </ul>
<b>3.0</b>	<b>Main report</b>
	<u>Background Information</u>
3.1	The current criteria for use of the function rooms used to review external applications is set out below.
3.2	Functions are invited for a range of purposes, including those: <ul style="list-style-type: none"> <li>• which support other events in the city; are of demonstrable economic benefit to Belfast,</li> <li>• celebrate or commemorate a notable achievement or significant anniversary by an organisation or body with close links to the city or Northern Ireland or those,</li> <li>• organised by recognised local community or voluntary sector groups for non-profit and non-political purposes.</li> </ul>
3.3	It is considered that these events meet the above criteria, and it is therefore recommended that Committee approve the applications listed in Appendix One.
	<u>Financial &amp; Resource Implications</u>
3.4	None.
	<u>Equality or Good Relations Implications / Rural Needs Assessment</u>
3.5	None.
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	Appendix 1 - Schedule of function requests received up to 6 March 2026